

Meeting Minutes

DATE AND TIME

- 1/30/2023 at 0900

ATTENDANCE LIST

- Mr. Thomas, E., Mr. Hartsaw, K., Mr. Merrell, C., Dickinson, S., Mrs. Preston-Hughes, E.
Mrs. Jones, B., Mr. Blackall, D. Mr. Duprey, W.,

Absent

Hindson, D.

CALL TO ORDER

- Mr. Hartsaw called board members and staff to order.

DISCUSSION TOPICS

- **Safety Protocol**

The Standard Response Protocol K12 (SRPK12) adheres to the rules and procedures regarding:

- Assailants
- Security
- Safety school plans
- Response protocol
- Communication

SRPK12 is officially the S.O.P. for Workforce Advantage Academy and Orange County Schools. The SRPK12 was presented to the board members, and the chairman (Mr. Thomas, E.) motioned to proceed to consider. The rest of the board members voted in favor.

- **Hostage Training**

Workforce Advantage Academy held its monthly assailant drill and mandatory hostage training. The training was held by officer Colon, Eulalia of Orange County Sherriff Department. Officer Colon gave scenarios that generated questions from teachers and staff members, which jointly created resolutions to the strategies discussed.

The Office of Safe Schools Inspection Team will be visiting Workforce Advantage Academy in the coming days. Single point of access to school was discussed, and methods to keep control of traffic coming in and out of campus for the safety of students and staff.

- **Inventory**

Accountability for items purchased in the past need to be listed, and any item being disposed of or donated must be accounted for. Both the accountant's and the school's inventory lists need to be aligned

- **New Board Members**

Mr. Hartsaw mentioned the possibility of two new board members being added, and the introduction will be made official once their training is completed and their fingerprints cleared.

- **Spring Break**

Current updates on students (14) and staff members (6) that have signed up for the trip were shared. A tentative itinerary was shared with Mr. Hartsaw and Mr. Merrell. The final itinerary is expected by February 10th. A presentation for parents is scheduled for 1/31/2023 and 2/2/2023 at 1800. The end result of the meeting with parents and the update on the itinerary will be presented at the next staff meeting on 2/6/2023.

Agenda and Time for Next Meeting

- Next meeting will be held on February 6th at 0900 in G Portable
- Topics for next meeting
 - ADT quotes for gate and cameras
 - E-Rate
 - Chicago Trip
 - Puma Day (Valencia)

If you wish to share any other topic during our next staff meeting, please send me an email, and I will add it to our next meeting minutes.

Regards,

Walter Duprey
Dean of Students
Workforce Advantage Academy
(407) 898-7228

